

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

County Councillors: C G Seagers (Chairman)
District Councillors: C I Black, B T Hazlewood, K H Hudson, Mrs G A Lucas-Gill and M J Steptoe

Visiting Councillor: Cllr R C Howard

Officers: S Scrutton (RDC Head of Planning & Transportation), A Buston (ECC Senior Transport Strategy and Engagement Officer), P Wright (Essex Highways - Highways Improvement Design Team Manager), K Shenton Essex Highways - Highways Liaison Officer), S Church (Essex Highways - Highways Liaison Manager), M Valentine (Essex Highways - Highways Liaison Officer) and M Power (RDC Minutes)

Agenda Item	Key observations	Decision/Action
Apologies for Absence	Apologies were received from Cllrs T G Cutmore, M Hoy and M Maddocks; B Gould (ECC)	
Declarations of Interest	Cllr M J Steptoe declared an interest in Item 10 by virtue of being a resident of Barling Magna.	
Notes of the meeting on 25 September 2014	The notes of the meeting of 26 June 2014 were agreed as a correct record.	
Rochford LHP 2014/15 Budget Summary	The following four schemes will be taken forward to the 2015/16 budget:- LROC142033 Little Wheatley Chase, Rayleigh LROC142030 Edward Francis School LROC142035 Brays Lane and Apton Hall Road, Rochford LROC132034 Kingswood Crescent, Rayleigh	M Valentine to email Members the cost of the four schemes being taken forward to the 2015/16 budget.

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

<p>New Scheme Requests Update</p>	<p>Requests for vehicle surveys in the following locations had been submitted to the County Highways team. The Councillors who had requested the surveys be undertaken had been advised of the outcomes.</p> <p>White Hart Lane, Hockley - survey results showed that no change in the environment is justified.</p> <p>Hockley Road, Rayleigh – survey results showed a crossing facility is not justified. A pedestrian refuge had been considered as an alternative but there was limited space available for installation.</p> <p>Wakering Road – survey results showed vehicles adhering to the speed limits – no change needed.</p> <p>Weir Gardens. Rayleigh – survey results showed vehicles adhering to speed limit. Cars parked either side of the road is regarded as a traffic calming measure. This road has been surveyed many times and it was agreed that no further survey should be undertaken in the near future.</p> <p>An update on new scheme requests would be provided to the March meeting of the Panel.</p> <p>Bradley Way, Rochford – people walk up the grassy bank from the road to the railway station: it was requested that steps and a handrail be installed up this</p>	<p>No further survey in Weir Gardens. Rayleigh to be undertaken in the near future.</p>
-----------------------------------	--	---

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

	<p>bank to the station. The Panel was advised that this would be undertaken through a S106 agreement - the design in 2014/15 and the installation within 2015/16.</p> <p>AB confirmed that other improvements in the vicinity through the Local Sustainable Transport Fund (LSTF) are being discussed, having had a number of meetings with Abellio Greater Anglia. This includes potential surfacing of the cut-through (existing grass verge) adjacent to the car park entrance for pedestrians.</p> <p>Junction Barling Road and Shopland Road. A feasibility study would be undertaken as the original due to a concern about moving the culvert. When the outcome of the study is available, the original option can still be considered.</p> <p>Hockley railway station bridge. Request for signs to be fitted either side of the road warning that the road is liable to flooding and advising that water is deep in this location. The current height warning sign is often turned round so lorries don't see it; something more substantial is needed. The pedestrian walkway is at a high level which gives a skewed perception of road height. Depth sensors that warn of the level of water can be fitted but are expensive.</p>	<p>CLlr Hazlewood to email MV with details.</p>
<p>Rawreth Lane – Playing Field scheme</p>	<p>Recently, because of bad weather, very little sport has been played, which has reduced the volume of traffic and has resulted in there being no evidence of damage to the</p>	<p>Site visit to be undertaken in six months' time; Rawreth Parish Council to be invited to attend.</p>

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

	<p>grass verge by cars parking on it. Several different options have been considered to try to resolve the situation; Rawreth Parish Council was in favour of bollards being installed on the verge. County Highways believed that installation of bollards or 'clearway signs' were not the safest options as they would just displace the problem further down the road. It was agreed that a further site visit would be undertaken in six months' time to give a more accurate picture of the issue; Rawreth Parish Council would be invited to attend. In the meantime, the scheme will be cancelled from the list.</p>	<p>Scheme to be cancelled from the list.</p>
<p>Supplementary equipment for Rochford District Council sweepers</p>	<p>RDC has requested that the LHP provides funding for the purchase of winter support and weed control equipment to adapt 4 sweepers it plans to buy in April. The Panel agreed that four of each of the items requested (total approximately £61,000) would be purchased from the remaining 2014/15 revenue budget and the 2015/16 revenue budget; the District Council to determine in what order the items are purchased. The Panel's budgets for 2015/16 would be known on 10/2/15; it was recognised that the revenue budget was needed to fund speed surveys and feasibility studies. If needed, therefore, less funding would be allocated to the purchase of the equipment.</p>	<p>Funding to be allocated for the purchase of winter support and weed control equipment for Rochford District Council (approximately £61,000) from the remaining 2014/15 revenue budget and the 2015/16 revenue budget. This amount to be subject to availability in the 2015/16 revenue budget.</p>

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

<p>Potential Schemes for consideration by the Panel</p>	<p>Minor schemes 2015/16 budget.</p> <p>Briar Close/Hawkwell Park Drive, Hockley – install dropped kerbs along junction – Refused</p> <p>Canewdon, Ashingdon & Stambridge – inconsistent signage. It was suggested that improved signage including advance warning signs was needed. It was queried by the Panel as to whether a review of the current signage at a cost of £5,000) should be the responsibility of Essex Highways rather than the LHP.</p>	<p>Additional details around signage to be brought to the March meeting (S Church)</p>
<p>Indicative Programme list for Schemes Approved and Delivered during 2012/13, 2013/14 and 2014/15</p>	<p>Exmouth Drive, Teignmouth Drive, Purleigh Road, Queens Road, Trinity Road, The Chase, Rayleigh: Speed surveys to be undertaken in these Rayleigh locations to assess if 20 mph speed limits can be installed. The survey needs to show an average speed of below 24 mph. If a 20 mph speed limit was imposed repeater signs would be required. Survey results to be brought back to March LHP meeting.</p> <p>Bus stop improvements: 1101515 The Victory – Ashingdon Road, Ashingdon; 1101103 Paglesham Chapel Paglesham Road, Paglesham; 1100307 White Hall – Main Road, Hawkwell; 1100311 Tudor Way – Main Road, Hawkwell</p> <p>These bus shelters are to be funded and delivered in 2015/16; Parish Councils are liable for ongoing maintenance. Parish/Town Councils have been</p>	<p>Survey results to be provided at the March LHP meeting.</p>

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

	<p>consulted on the design of the shelters – shelters are replaced ‘like with like’. MV to email details to Parish/Town Councils of opportunities for organising regular maintenance with a cleaning company.</p> <p>It was agreed to explore the option of using a company to provide high quality shelters free of charge for the four shelters listed. The company would use the shelters for the purpose of advertising and would be responsible for maintenance of the shelters for a set period. Agreed that any of the shelters where this is not possible should be funded by the LHP.</p> <p>Approved Scheme List.</p> <p>The road sign in Barrowhall Road (coming from an easterly direction) is in the ditch. MV to speak to engineer and email Cllr Steptoe.</p> <p>Spa Road, Hockley – pedestrian guard rail would be installed by end of 2014/15. MV to email when complete.</p> <p>Lower Road j/w Watery Lane – The mini-roundabout design has been completed and works have commenced.</p> <p>Ashingdon Road j/w Daly’s Road, Rochford. MV to provide update.</p>	<p>MV to liaise with SS on exploring the option of using an advertising company to provide the bus shelters in these locations.</p> <p>MV to speak to engineer and email Cllr Steptoe.</p> <p>MV to email Panel when works complete.</p> <p>MV to provide update.</p>
--	---	---

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

	<p>Improvement to car park signs in the District by end of 2014/15 financial year.</p> <p>Rayleigh Town Centre congestion – data has now been collected and the micro-simulation model will be finalised by the end February. The Portfolio Holder for Planning, Rayleigh Town Council reps and LHP Members will be invited to a meeting at the beginning of March to discuss the model and traffic management options.</p> <p>Sutton Road j/w Purdey’s Way, Rochford. In respect of longer term options, SELEP have confirmed £3.2 million for the JAAP area which includes Purdey’s Way roundabout scheme: options will be reported to the Panel by summer 2015. Short term solutions are not practicable due to the proliferation of utilities underground. Improvements could be made to road markings as an interim measure - to be raised by Cllr Seagers as a maintenance issue. An update will be provided to the March LHP meeting.</p> <p>The Panel was asked whether it would consider contributing towards the delivery of the improvement scheme for the Hambro Hill/Rawreth Lane roundabout from its 2015/16 budget. Two potential housing developments being considered will contribute towards this scheme, if they are granted planning permission.</p>	<p>Meeting to be arranged to discuss Rayleigh Town Centre congestion model and traffic management options. (MV/AB)</p> <p>Update to March meeting (MV)</p>
--	---	--

**ROCHFORD DISTRICT LOCAL HIGHWAYS PANEL
NOTES OF MEETING HELD 29 JANUARY 2015**

	<p>The outline design is completed; a detailed design and accurate costing, including cost of redirecting utilities, needed. Funding for a refresh of the design to rework the scheme was requested.</p> <p>The Panel was reminded that June 2015 is the deadline for schemes to be submitted for delivery within that financial year.</p>	<p>P Wright to discuss with B Gould and bring back to Panel.</p>
Date of next meeting	The next Rochford LHP meeting date is Thursday 26 March 2015 from 2 pm to 4 pm.	

The meeting started at 2 pm and ended at 4.04 pm.